

Information Technology Council Policy Statement

Responsibility for Messaging Systems

**Adopted Unanimously, April 30, 2004.
Sacramento, California.**

Scope of Policy Statement

This IT Council Policy Statement addresses the acquisition, management and transition of responsibility for “messaging systems” used by state agencies. “Messaging systems” refers to the server, network, security and application infrastructures that support messaging services (commonly referred to as e-mail). This statement does not address the issue of how many or what type of messaging systems should be adopted. Instead, the scope is limited to the question of how best to acquire, manage and transition messaging systems that have already been adopted for use by agencies into statewide managed systems.

The provisions of this Policy Statement shall not apply to the legislative and judicial branches of government, nor shall it apply to the constitutional officers of this state. However, these branches of government and the constitutional officers are respectfully requested to consider adopting this policy.

Responsibility for Messaging Systems

Messaging systems are common technologies within the Executive Branch, for which the acquisition, technical and security management, and ongoing licensing will be consolidated for reasons of cost-effectiveness, improved manageability and security. Day-to-day administration of a messaging application (e.g., maintenance of e-mail accounts), which is not a common technology, will be the responsibility of individual agencies.

Implementation of Policy

The State CIO shall designate one or more agencies to assume responsibility for consolidated acquisition, technical and security management, and ongoing licensing of messaging systems for the Executive Branch subject to such conditions and oversight as the State CIO may require.

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